



Welcome Pack

Treharris Athletic Western
Junior Football Club

Season 2020/ 21

*Useful information for all player members of Treharris Athletic
Western Junior Football Club.*

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Welcome

Welcome to 2020/ 21 Season at Treharris Athletic Western Junior Football Club (TAWJFC) to all our member players, old and new, and their families; we hope you enjoy being part of the Club.

Please take the time to read this Welcome Pack as it contains important information about being a member, our Code of Conduct, Policies and Procedures and the payment of subscription fees.

TAWJFC would like to thank all members and their parents for their continued support.

Last Season came to an unfortunate end as the Covid-19 pandemic took hold and football was brought to an enforced stop. The children had the added disappointment of the tour in Weymouth being cancelled and any festivals they were registered to play in being postponed. As we open Season 2020/ 21, Government and Welsh Government restrictions remain in place for recreational sport and training is being undertaken within strict guidelines and matches are not yet permitted. Hopefully, these restrictions will ease as we move into winter and the Club members are able to fully enjoy being part of Treharris Minis and Juniors.

This year the Club has welcomed new Chair Keiron Jones following the departure of Simon Davies. Keiron is well known within the Club as a former Senior player, Youth Coach and as Coach of the current Under 12's. We wish him well in his new role and look forward to working with him as we steer the Club to a successful future.

All members of the Committee and Coaching structure do so on a voluntary basis; the Committee would like to thank all Coaches for giving up their time to enable the Club to be the success it is. Coaches also collaborate with local enterprises to fund new kit for our young members, and the Club is sincerely grateful to all business owners for supporting us with such generosity, and to the Coaches for organising the sponsorship on which we so heavily rely.

TAWJFC provides a positive environment in which to play football and helps young members to live a healthy and active lifestyle, meet new friends by extending their social networks beyond school and develop new skills.

We wish all our players and Coaches a successful, safe and enjoyable Season.

Have fun!

TAWJFC Committee Members

Membership Guide

TAWJFC is part of the FAW grassroots football structure, and has achieved FAW Silver Accreditation providing a fun but structured environment for children from Treharris and the immediate surrounding areas to develop new skills and make friends.

Coaching

Each age group has 2 qualified, volunteer Coaches running weekly training sessions, (your Coach will tell you when and where your session is), League and friendly matches.

All Coaches are fully DBS checked and subject to the Club's Coaches Code of Conduct.

Registration

A member of the Committee will attend training sessions to complete the necessary documentation. Parents/ guardians will be provided with an electronic copies of the Welcome Pack and all code of conduct forms prior to the session and will be required to confirm or otherwise all aspects of the consent policies within the Welcome Pack at the registration session.

This will ensure that the Club complies with FAW registration policy, Club policies, procedures, GDPR and safeguarding guidelines and that each child member is fully registered with the Club.

Child members who have not been fully registered with the Club by October 31st will not be able to take part in training sessions or matches until all registration documents have been completed.

Being a Member

As a member, regular attendance at training sessions is important so that you can learn and develop your footballing skills and have fun practicing them with your Team.

Confirmation of attendance and declaration that the Player Member and members of the household have had no symptoms of Covid-19 to your Coach in advance of a match will help your Coach structure the Team ready for the day.

Now you are a member, you are a representative of the Club and it is important that all members (including Coaches) conduct themselves appropriately (you can find out more about this on Page 7) and sign the Code of Conduct.

General Data Protection Regulations

TAWJFC is subject to the governance of the FAW and in order to play for the Club you will need to register and provide personal information.

We collect relevant information such as name, address, Date of Birth and any known Medical conditions.

The Junior Player Information Form will be collected by your Coach and submitted to the Club Data Protection Officer who is responsible for retaining all player data in a secure environment and is accountable for all information held by the Club.

Data collected by the Club via this form will not be shared with any third party or external organisation.

Data consent is included in the Parental/ Guardian Consent Form which will need to be completed, signed and returned to Team Coaches for submission to the Data Protection Officer.

Use of Photography/ Filming Within the Club

Occasionally we may need to take photographs of the children at the Club. These images may be used on Social Media, websites or other publications.

Any photographs/ footage of the children will not include their name in accompanying text or photo caption.

From time to time, we may be visited by the Media who may take footage or photos which include the children. Parents will be advised in advance of any such event and offered the opportunity to withdraw their child for that time.

Parents, guardians and spectators are requested to be mindful of the safety of other children when taking photographs at matches and refrain from posting photographs on Social Media if they include children they are not responsible for.

All parents/ guardians will need to complete, sign and return the Photograph Consent Form included in this pack and return to their Coach for submission to the Safeguarding Officer.

Young Players Code of Conduct (Your Copy)

Treharris Athletic Western JFC is committed to looking after the wellbeing of all its members and as a member you are expected to support your Team and your Coach, and follow the Code of Conduct. We all have a responsibility to ensure that everyone involved in football finds it a safe, fun and positive experience.

Players are expected to:

- Set an example to others by listening to your Coach and match officials.
- Show respect to the other Teams by shaking their hands after each game.
- Accept responsibility for your own performance and behaviour.
- Treat all fellow players equally.
- Be friendly and welcoming to new players.
- Not bully or make anyone feel unhappy or sad.
- Encourage, support and cooperate with your Team mates.
- Keep yourself safe.
- Tell someone you trust if something makes you unhappy, worried or uncomfortable.
- Take care of all equipment owned by the Club and any facilities you visit as a Team.
- Not treat others differently because they look different, are part of a different religion or a different gender to you.
- Not take part in rough or dangerous play.
- Not use foul, abusive, insulting language or inappropriate words, behaviour or gestures.
- Appreciate the efforts of all players, even if your Team has lost the match.
- Not put pressure on others to do something they don't want to do.
- Always pursue fair play and stick to the laws and spirit of the game.
- Be positive, approachable and offer praise to promote the objectives of the Club at all times.
- Respect and listen to the opinions of fellow players.
- Not post anything nasty or which may bring the Club and the game into disrepute on Social Media.
- Make football **fun** for all (including yourself).

Parents/ Guardians/ Spectators Code of Conduct (Your Copy)

Treharris Athletic Western JFC is committed to looking after the wellbeing of all its members and as a parent/ guardian/ spectator of the Club, you are expected to support the Teams and the Coaches, and follow the Code of Conduct. We all have a responsibility to ensure that everyone involved in football finds it a safe, fun and positive experience.

Parents/ guardians/ spectators are expected to:

- Show exemplary behaviour by respecting and appreciating match officials, opposition players, Coaches and spectators.
- Deliver and collect your child punctually before and after training, matches and Club events.
- Support and motivate all players, including the opposition, and encourage your child to do the same.
- Encourage your child to obey the laws of the game and teach them that they can only do their best.
- Never publicly criticise, ridicule or embarrass any of the children.
- Ensure your child has training kit and footwear appropriate to playing and weather conditions.
- Disclose any Medical concerns or changes in Medical conditions to the Club Safeguarding Officer and Team Coach(es).
- Not place unnecessary pressure on your child or push them into activities they do not want to do. Applaud effort and good play.
- Not interfere with the Coaches instructions and not confuse players by telling them what to do.
- Encourage all children not to discriminate on the ground of religious beliefs, race, gender, social classes or lack of ability.
- Accept that striving to win is more important than winning itself.
- Respect the decisions of match officials.
- Ensure that your child has read and understood their Code of Conduct.
- Not post anything inappropriate or negative on Social Media which may bring the Club or game into disrepute.
- Behave responsibly and not engage in or tolerate the use of foul, abusive, insulting language or inappropriate words or gestures.
- Make football **fun** for all, including yourself and your child.

Parental/ Guardian Consent Form (Your Copy)

Please tick to confirm each statement below.

I confirm that I have signed and agree to adhere to the Parents/ Guardians/ Spectators Code of Conduct and accept responsibility for the behavior of any spectators attending matches or festivals with me to support my child.

I confirm that I will inform the Coaches of any important changes to my child's health, medication or needs and also of any changes to our address or phone numbers given.

In the event of illness, having parental responsibility for the below named child, I give permission for Medical treatment to be administered when necessary by a nominated First Aider or by suitably qualified Medical Practitioners. If I cannot be contacted and my child should require emergency Hospital treatment, I authorise a qualified Medical Practitioner to provide emergency treatment.

I have been made aware that Treharris Athletic Western Junior Football Club is committed to ensuring the safety of my child by having:

- A Coaches Code of Conduct
- A clear vetting process for all Coaches and Volunteers
- Specific policies for Photography and Data management under GDPR
- A designated Safeguarding Officer

Treharris Athletic Western JFC will only use information gathered via the Junior Player Information Form for the purpose of maintaining a Registration Database that meets the specific responsibilities set out in General Data Protection Regulations. However, I understand the Club would like to contact me from time to time with details of fixtures, events and festivals and other Club information. I consent to being contacted for these purposes through these preferred methods:

Post Email Phone Text Via an app

I confirm that all details provided are correct to the best of my knowledge and I am able to give parental consent for my child to participate in all activities.

Photograph/ Filming Consent Form (Your Copy)

Please tick to confirm each statement below.

● I give permission for my child's photograph to be taken as part of a Team line up.

Yes No

● I give permission for my child's photograph to be taken during a match.

Yes No

● I give permission for my child's photograph to be used on the Club's Social Media (Facebook and Twitter) accounts.

Yes No

● I give permission for my child's photograph to be used on the Club's website.

Yes No

● I give permission for my child's photograph to be used as part of a composite photograph of which he/she may not be the subject (i.e. in the background of a photo of another child).

Yes No

● I give permission for my child's photograph to be used in any Media event as determined and advised by the Club.

Yes No

I confirm that if there are any changes to circumstances which may affect this Consent Form, I will advise the Team Coach(es) and/ or the Club's Safeguarding Officer immediately.

I confirm that if advised by the Team Coach(es) that we may not take photographs or upload photographs of a particular match or event, I will adhere to the restriction for the safety of the other children at the Club.

I confirm that I will be responsible with any images I take during a match or other Club events that may include children I am not responsible for.

Committee Contact Details

<p>Chair Keiron Jones 107 The Hollies Quakers Yard</p> <p>Tel: 07584 015107</p>	<p>Secretary Jonathan Locke 39 Evan Street Treharris</p> <p>Tel: 07891 623992</p>
<p>Treasurer Paul Duncan 25 River Avenue Trelewis</p> <p>Tel: 07772 370046</p>	<p>Safeguarding and Data Protection Officer Michelle Smith 21 Harris Court Quakers Yard</p> <p>Tel: 07958 735695/ 01443 413316</p>
<p>Covid-19 Officer Paul Smith 21 Harris Court Quakers Yard</p> <p>Tel: 07816 759969</p>	

If you have a concern you wish to raise about the Club, please contact a member of the Committee in the first instance.

All Policies and Procedures are available on request from the Safeguarding Officer including:

- *Equality Policy*
- *Data Policy*
- *Complaints Procedure*
- *Anti-Bullying Policy*

Full financial disclosure is available from the Treasurer.